

SCORECARD CHECKLIST		Low 0	Med 1	High 2
A	Organization and Structure			
A1	Company and suppliers work together and understand the importance of building long-term manufacturing/supplier relationships.			
A2	Top management has documented a Supply Chain Vision.			
A3	Clear SCM objectives have been communicated to employees and key suppliers.			
	Total from Section A			
B	Business Systems Environment			
B4	Value mapping is used extensively as a means to identify non value added activities.			
B5	The External information networks and communication systems between customers and suppliers are reliable.			
B6	Information sharing occurs between suppliers and internal departments without the direction of upper or mid management.			
B7	There is Enterprise-Wide Systems Integration			
B8	The internet is a primary enabling tool for customers and suppliers communication.			
B9	In order to meet future process improvement targets, the kind and amount of technology, training, and education is well understood so target goals can be prioritized.			
	Total from Section B			
C	Customers			
C10	There is a reporting system in place to notify upper management of customer issues needing resolutions			
C11	The latest techniques in VMI, Consignment, and Kanban are in place for customers.			
C12	Customers receive release schedules directly from the planning system.			

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C13	Frequent proactive communication is established with all key customers. (Demand Management)			
C14	Customer satisfaction is routinely measured and analyzed to identify areas for improvement.			
C15	Customer visits occur to maintain a good understanding of each other's needs: quality, quantity and deliverability. (Supply Chain Management.)			
C16	The total inventory of supplies between suppliers and customers is being continually reduced. (VMI)			
Total from Section C				
D	Suppliers			
D17	There is a detailed plan to reduce the overall number of suppliers.			
D18	An approved supplier list is utilized by Purchasing and Engineering.			
D19	Clear responsibilities have been documented between supplier, schedulers, and buyers.			
D20	Long term relationships are being sought with suppliers for the purpose of improving quality and lowering costs.			
D21	The latest techniques in VMI, Consignment, and Kanban are in place for suppliers.			
D22	Suppliers' often participate in analyzing the company's product to lower cost, make improvements, or lower response time.			
D23	Plans are in place with major suppliers, with clear priorities for attaining operational excellence to improve quality, response time, total cost and inventory turns.			
D24	Suppliers receive release schedules directly from the planning system.			
D25	Certification programs are in place for suppliers			
D26	Rough cut capacity planning is used to validate changes in the MPS before MRP is run.			

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D27	Future plans (manufacturing volumes and new products) are routinely shared with key suppliers resulting in confirmation of the supplier's ability to meet projected requirements.			
D28	Suppliers conform to specifications (quantity, quality and due date) when received and require no further testing or inspection by the user.			
D29	Supplier visits occur to maintain a good understanding of each other's needs: quality, quantity and deliverability. (Supply Chain Management.)			
D30	The total inventory of supplies between suppliers and customers is being continually reduced. (VMI)			
Total from Section D				
E	Training and Education			
E31	All levels in the organization have been educated on Supply Chain Management.			
E32	Key Suppliers and Customers have been educated on Supply Chain Management.			
E33	Continuing education training program are in place.			
Total from Section E				
F	Performance Measurements			
F34	A process is in place to forecast and accommodate future needs for new or revised customer product specifications.			
F35	Overall customer and supplier shipping costs are decreasing over time.			
F36	There is a customer report card program in place.			
F37	The average lead time for all products is continuously reduced.			
F38	Days on hand inventory measured through the Supply Chain.			
F39	Key suppliers track the performance of sub suppliers.			

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F40	Inventory turns are continuously improving for all key suppliers and customers.			
F41	On-time deliveries are measured, tracked, and show dramatic improvement.			
F42	The percentage of the sales orders shipped complete shows constant improvement.			
F43	Order-to-cash cycle time is tracked and shows continuous improvement.			
	Total from Section F			
G	Product Design and Development			
G44	The concept of concurrent engineering is used wherever practical.			
G45	Suppliers and customers are allowed to participate in design of new products.			
G46	Target Costing is in place during new product introduction.			
G47	Product design criteria maximize ease of manufacturing. (QFD)			
	Total from Section G			
H.	Quality			
H48	Records are available to substantiate an adequate supplier quality rating system.			
H49	Production problem data is recorded, reviewed daily at the workplace and a process is in place to resolve those problems that impact the effectiveness of the operation.			
H50	Waste reduction programs are in place and progress is documented and visible throughout the organization. (MUDA – 7 WASTES)			
	Total from Section H			
	GRAND TOTAL			

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